

**Worthington Aviation Parts Inc**  
**Contract Requirements**

CDR001	Copies of all material, processing, and test certifications must accompany each shipment of parts as required by the blueprint or applicable specification. Supplier must also submit a Certificate of Compliance summarizing all processes and test performed on the parts along with the name of each facility utilized.
CDR002	All special processes required by the Purchase Order must be performed by sources that are approved by the prime customer, and to the latest revision of the applicable process specification. Call Worthington Aviation PMA Department for required approved sources 1(651) 994-1600.
CDR003	All parts must be protected against damage and corrosion during delivery utilizing sound standard packaging practices.
CDR004	Supplier Shall manufacture (2) inspection aids. Configuration to be coordinated with Worthington Aviation PMA and/or Engineering Departments. Worthington Aviation reserves the right to inspect and verify all inspection aids prior to supplier fabricating parts. All inspection aids must be fabricated, verified, and delivered with first shipment of parts.
CDR005	Quality Control documentation records and certifications must be maintained on file for a period of nine years after final payment of this purchase order. After this time period, Supplier Shall not destroy such records without giving Worthington Aviation ninety days advance written notice.
CDR006	Applicable on initial production part by supplier, a First Article Inspection Report is required for each dash number. The inspection report Shall indicate the actual measurement obtained for each characteristic listed on the blueprint, parts list, and Worthington Aviation In Process (if applicable). When repetitive dimensions are inspected, (i.e. holes of the same size, web thickness of the same size, etc.) record actual measurement individually, and specify locations. An Amended First Article Report is required on any future configuration changes, but only for the dimensions affected.
CDR007	During the performance of this purchase order, Worthington Aviation, its customer, and/or regulatory agencies, have the right of entry to determine and verify product quality, records and material at any place, including the plant of the supplier. Worthington Aviation Parts Inc. acceptance of such product does not absolve the supplier of the responsibility to provide acceptable product, nor does it preclude subsequent rejection by Worthington Aviation Parts Inc. customer.
CDR008	Original Manufacturers Certification required from a Qualified Products List Approved Source.
CDR009	The supplier agrees to insure that materials utilized in the performance of this order, whether furnished by Worthington Aviation or the supplier, will be segregated and controlled to insure traceability and prevent being intermingled with any other materials.
CDR010	If applicable, assigned serial numbers Shall be maintained throughout all manufacturing cycles and Shall be identified on both the parts and all documentation at time of shipment.

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CDR011	For all close tolerance holes (.0015” or less). GO and NO-GO gauging techniques are not acceptable. Inspection equipment utilized must have capability to attain a measurement of ten percent of tolerance being inspected. (Reference ANSI/NCSL-Z540-1-1994 and ISO-10012-1).
CDR012	This is a fracture/maintenance critical part. When NDT. is required, the source performing such inspection must have a written NDT procedure that has been approved by Worthington Aviation Parts Inc. or IAI. Certifications must indicate customer Approval.
CDR013	Supplier must verify the raw material specification requires the raw material supplier to be approved by the prime customer.
CDR014	Purchase Order for Standard Hardware of assemblies that include Standard Hardware (i.e., BAC, AN, NAS, STM, MIL, etc.) are to be satisfied with material of the latest specification revision level in effect and must comply with all obsolescence/supersede criteria when applicable.
CDR015	In compliance with EPA Regulations, Worthington Aviation Parts Inc. requires that all suppliers submit a yearly letter of disclosure stating whether or not ozone-depleting substances have been used in the performance of our Purchase Orders. This must be accomplished with either a positive or negative statement to this effect, and any positive statement must name the substance(s) used, as well as the specific item(s) they were used to manufacture.
CDR016	Machine 100% complete including processing and finishing to the B/P and P/L revision levels called out below and to the Revision Maintenance Record(s) enclosed.
CDR017	Machine 100% complete less processing and finishing to the B/P and P/L revision levels called out below and to the Revision Maintenance Record(s) enclosed.
CDR018	Copies of chemical and physical analysis certifications must accompany each shipment of parts for all supplier purchased material.
CDR019	Part number and grain direction are to be clearly marked on all material.
CDR020	Confirm in writing. Do not duplicate. Inspection required.
CDR021	Vendor to supply all raw material
CDR022	Material should be skidded/boxed/packaged separately by part number. Do not co-mingle material. Should the vendor co-mingle material, vendor will be charged back for Worthington Aviation labor to separate material
CDR023	Parts procured under this order must comply with requirements of DFARS 252.225-7014, "Preference for Domestic Specialty Metals," and Alternate I.
CDR024	Suppliers performing to this purchase order must maintain a Quality System that is in compliance with one of the following: Mil-I-45208A, ISO9000 series, or AS9100. Suppliers that do not meet this requirement must have written authorization from Worthington Aviation PMA Dept. to deliver product.
CDR025	Supplier to provide a Certificate of Conformance that states the parts procured under this order have been manufactured to the specifications and tolerances noted on the drawings.
CDR026	Supplier to provide copies of the material certifications of the materials used in the manufacture of these parts.

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CDR027	Vendor must contact Worthington if they have experienced a “Quality Escape” with item/items that were/are manufactured for Worthington.
CDR028	Vendor will alert their vendors that they will need to be told of any “Quality Escapes” that they have experienced.

**General Notes**

G01	A Worthington Aviation Certified Tool List must accompany all tooling invoices.
G02	All tooling is subject to inspection by a Worthington Aviation Representative at all reasonable times.
G03	Payment for tooling will be approved only after the delivery of the first lot of parts manufactured with such tooling and the acceptance of the parts by Worthington Aviation.
G04	All tooling becomes the property of Worthington Aviation upon payment. It will remain in the supplier’s possession and will be maintained by the supplier unless otherwise directed by the Buyer.
G05	Worthington Aviation will not accept any quantity that is greater than or less than specified on the order, unless specifically agreed to in writing by the Buyer.
G06	Supplier Shall be accountable for all materials consigned by Worthington Aviation. Supplier will complete a Worthington Aviation Vendor Accountability Form upon request. Failure to complete this form will result in delay of payment.
G07	<p>Worthington Aviation will consign a quantity of raw material equal to the purchase order quantity plus five percent scrap allowance for the performance of this Purchase Order. Supplier is to manufacture the scrap allowance provided and Worthington Aviation agrees to purchase any additional end items produced (not exceeding five percent the order quantity) which meet all requirements of the blueprint, at the established price of the order.</p> <p>A purchase order amendment must be issued prior to shipment of these additional parts. Any scrap or discrepant parts resulting from the manufacture of the supplied scrap allowance will be reported via the Vendor Material Accountability Form and will either be scrapped or maintained in inventory at the supplier accordingly.</p> <p>Worthington Aviation reserves the right to take possession of any or all discrepant parts produced on this order for submission to our customer for review and disposition. If our customer accepts these parts, we agree to pay the supplier the established unit price on the order less any rework expense incurred by Worthington Aviation.</p>
G08	Unless previously furnished, upon receipt of this order you are required to provide Worthington Aviation a copy of your most recent annual financial statement and thereafter at the end of each fiscal year until the completion of this purchase order.
G09	Letter of Authorization to use Prime’s tooling to follow.
G010	Over the life of this contract, the vendor will be responsible for replacement of discrepant hardware within a reasonable amount of time and at the same unit

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	pricing called out on this contract. Should the vendor be unable to replace hardware, Worthington Aviation Parts Inc. reserves the right to replace the hardware on its own and debit the vendor any difference in price.
G011	<p>100% percent of Worthington Aviation consigned material must be returned to Worthington Aviation with the finished parts produced – whether that material is in plate form, TPO or scrapped parts. If the Vendor has not scrapped any material and has yielded excess parts that can be purchased or placed on MRB, Vendor is to keep the parts in its inventory and send a fax to the appropriate Worthington Aviation PMA stating the quantity that is in excess of the purchase order.</p> <p>All material being returned to Worthington Aviation must be spray-painted red to avoid being mingled with finished goods. Vendor will only be responsible for returning 95% of the material sent as finished parts. Vendor’s 5% scrap allowance is unaffected.</p> <p>Failure to send material or a fax stating what is in inventory will result in Worthington Aviation charging the Vendor for raw material.</p>
G012	Worthington Aviation will reject parts back to the Vendor that require rework. If the Vendor sends the reworked parts back to Worthington Aviation and the parts still require further rework, Worthington Aviation will perform all necessary rework and debit the Vendor all costs incurred for the rework.
G013	It is the supplier’s responsibility to notify Worthington Aviation of any changes in product and/or process definition and, where required, obtain Worthington Aviation approval.